Froxfield Pre-School
Supporting children with Special Educational Needs

Policy statement

We provide an environment in which all children with special educational needs (SEN) are supported to reach their full potential.

- We operate in accordance with the Special Educational Needs and Disability Code of Practice (2015).
- We have in place a clear approach for identifying, responding to, and meeting children's SEN[1].
- We involve and support parents (and where relevant children), actively listening to, and acting on their wishes and concerns.
- We work in partnership with the local authority and other external agencies to ensure the best outcomes for children with SEN and their families.
- We regularly monitor and review our policy, practice and provision and, if necessary, make adjustments.

Procedures

- Our designated SENCO at Froxfield Primary and Pre-School is Mrs Vickie Farrow
- The SENCO works closely with our manager, Charlotte Turrell, and other members of staff with responsibility for the day-to-day operation of our Supporting Children with Special Educational Needs Policy and for co-ordinating provision for children with SEN.
- We ensure that the provision for children with SEN is the responsibility of all members of the setting.
- We ensure that our inclusive admissions practice ensures equality of access and opportunity.
- We provide a broad, balanced curriculum designed to meet the individual needs of all children.
- We apply SEN support to ensure early identification of children with SEN.
- We use the graduated approach system (assess, plan, do and review) applied in increasing detail and frequency to ensure that children progress and small steps can be celebrated.
- We ensure that parents are involved at all stages of the assessment, planning, provision and review of their children's special education including all decision making processes

[1] This includes disabled children with special educational needs

- We, where appropriate, take into account children's views and wishes in decisions being made about them, relevant to their level of understanding.
- We provide parents with information on local sources of support and advice e.g. Local Offer, Information, Advice and Support Service.
- We liaise and work with other external agencies to help improve outcomes for children with SEN.
- We have systems in place for referring children for further assessment e.g. Common Assessment Framework/Early Help Assessment and Education, Portage, Health and Care (EHC) assessment.
- We provide the resources necessary to implement our Supporting Children with Special Educational Needs Policy for all identified children in our setting.
- We ensure that all our staff are aware of our Supporting Children with Special Educational Needs Policy and the procedures for identifying, assessing and making provision for children with SEN. We provide in-service training for parents, practitioners and volunteers.
- We ensure the effectiveness of our special educational needs provision by collecting information from a range of sources e.g. action plan reviews, staff and management meetings, parental and external agency's views, inspections and complaints. This information is collated, evaluated and reviewed annually.
- We monitor and review our policy annually.

This policy was adopted by	Froxfield Pre-School	*(name of provider)*
On	05/05/2026	*(date)*
Date to be reviewed	May 2027	*(date)*
Signed on behalf of the provider		
Name of signatory	Vickie Farrow	
Role of signatory (e.g. chair, director or owner)	Headteacher	

Other useful publications

- Froxfield Primary School's SEND Policy
- School's Local Offer